



## CITY PLANNER II \$62,000 - \$99,200



The [Baltimore City Department of Planning](#) (DoP) is seeking qualified individuals to fill vacancies in our Sustainability Division as follows: Climate and Resilience Planner and Greening Initiatives Coordinator. **Only those who apply and are certified (placed on the eligible list) by the Baltimore City Department of Human Resources can be considered for these vacancies. Those who have experience in other Planning specialties (e.g., land use, community, historic preservation, etc.) also are encouraged to apply at this time since upcoming vacancies that may arise throughout the year for other Planning positions may be filled only by those placed on the eligibility list.** To see the minimum qualifications, visit Baltimore City's website (<https://www.governmentjobs.com/careers/baltimorecity>) and apply by the closing date of September 29, 2017.

### CLIMATE AND RESILIENCE PLANNER

- Leads planning, implementation, and monitoring of the strategies and actions in the [City of Baltimore's Disaster Preparedness Plan \(DP3\)](#). This includes coordinating with City agencies and non-governmental organizations in the implementation efforts, organizing education and outreach efforts around resiliency, and managing the membership in the STAR Community Rating System framework.
- Oversees the implementation and monitoring of the [City's Climate Action Plan](#) and periodic updates to the greenhouse gas emissions inventory.
- Manages implementation of other components of the updated [Sustainability Plan](#) in one or more additional areas such as Emergency Response, Community Preparedness, or Job Training/Readiness.
- Develops and implements climate and resiliency communication, community engagement, and outreach efforts, in coordination with other Office of Sustainability and Department of Planning staff activities.
- Writes and obtains grants and funding for projects related to resiliency and climate change, focused on implementing elements of the DP3 and Climate Action Plans.

### GREENING INITIATIVES COORDINATOR

- Working as part of the [Green Network Plan](#) team, manage work elements related to neighborhood greening initiatives including coordinating site prioritization and property acquisition needs, implementing baseline post demolition and pre-implementation temporary greening (e.g., fencing, tree planting, etc.), and leading internal education for permitting and inspection staff on post-demolition greening and on necessary permits.
- Work with other City agencies to develop new and change current policies and procedures that promote vacant lot greening projects and better coordinate City agencies working together on vacant lot maintenance.
- Meet with community associations, and residents on potential greening plans, design community outreach materials, and write press releases and website content; gather community feedback and incorporate into new strategies; identify partnership opportunities with non-profit organizations and other greening stakeholder groups for project implementation.
- Perform contract and grant management functions that include seeking out, applying for, and issuing grants; procuring contractors to perform necessary greening work; approving quarterly

reports from grantees; and preparing and submitting quarterly reports on expenditures and performance measures.

- Direct the work activities of non-City employees who are funded by City fund sources. Duties include developing works programs, ensuring goals and targets are met, and evaluating performance.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of best practices in climate change mitigation and adaptation, climate science and greenhouse gas emissions inventory best practices. Additional knowledge of one of the following areas is preferred: energy efficiency, renewable energy, emergency response, community preparedness, and/or job training/readiness.
- Knowledge of climate resiliency as it relates to social, economic, and environmental considerations.
- Knowledge of community engagement best practices. Experience working closely with communities in an urban setting is a plus.
- Ability to obtain within the first year and maintain Association of State Floodplain Managers Certified Floodplain Manager (CFM) Certification.
- Demonstrated project management experience and knowledge of greening project design, permitting and construction techniques.
- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language.
- Ability to work independently and be proactive in identifying opportunities and issues, as well as take direction and work collaboratively with others.
- Ability to work collaboratively with a diversity of people, including personnel from other City as well as state and federal agencies, developers, and the general public.
- Skill in facilitating meetings, workshops, and public presentations, and ability to manage committees and working groups.

### **MINIMUM EDUCATION AND EXPERIENCE**

Requirements - A master's degree from an accredited college or university in urban or regional planning, sustainability, environmental studies, historic preservation, architecture, architectural history, nutrition, public administration, public health or a closely related field such as transportation and two years of experience in performing urban, regional, transportation, environmental, sustainability, food access, emergency or historic designation planning work.

Equivalencies - A bachelor's degree from an accredited college or university in urban or regional planning, sustainability, environmental studies, historic preservation, architecture, architectural history, nutrition, public administration, public health or a closely related field such as transportation and four years of experience in performing urban, regional, transportation, environmental, sustainability, food access, emergency or historic designation planning work.

This position requires a Maryland Class C driver's license.

### **HOW TO APPLY:**

Visit Baltimore City's website <https://www.governmentjobs.com/careers/baltimorecity>, click on "City Planner II (Climate and Resilience Planner & Greening Initiatives Coordinator)- Dept of Planning

**CLOSING DATE: September 29, 2017**

**An Equal Opportunity Employer**

**FINALISTS MUST SUCCESSFULLY PASS DRUG AND ALCOHOL SCREENING, A CRIMINAL BACKGROUND INVESTIGATION, AND EDUCATION VERIFICATION.**