



**FLOODPLAIN MANAGER  
SUSTAINABILITY DIVISION  
CIVIL SERVICE; FULL-TIME  
\$67,771 - \$108,433**



**IMPORTANT: There is no guarantee that this position will be available.**

The City of Baltimore Department of Planning Office of Sustainability serves as a resource, a catalyst, and an advocate for a healthy, resilient Baltimore. The Office offers innovative, sustainable solutions to Baltimore's opportunities and challenges while engaging people throughout the city, region, and country. The Baltimore Office of Sustainability (BoS) focuses on energy efficiency, renewable energy, waste reduction, recycling, composting, clean air, clean water, local, sustainable food systems, education, outreach, and alternative transportation - all in support of environmental justice and social equity.

We are seeking qualified individuals to fill a vacancy for our Floodplain Manager, who will lead a program of corrective and preventative measures for reducing flood damage. The role will manage riverine floodplain requirements, lead the City's participation in the Community Rating System (CRS) program, and be part of the team working on emergency preparedness plans, flood control works, and floodplain regulations. The City's goals for floodplain management are to protect life, health, and property, and minimize business interruptions and damage to buildings and facilities. As part of their work to achieve these goals, the Floodplain Manager will review development permits, and provide map information services and flood protection information.

**ESSENTIAL RESPONSIBILITIES**

- Administer Floodplain Management Program within riverine floodplain areas by enforcing ordinance, reviewing/approving permits, educating stakeholders, and collaborating with FEMA and MEMA. Work will include attending floodplain review meetings and site visits, reviewing variances/violations, understanding potential flood losses using HAZUS-MH, and tracking flood deployment plans.
- Update and revise local ordinance and maps as applicable by working with applicants, gathering public input, and obtaining needed approvals. Submit and manage relevant map revisions and amendments.
- Manage the City's Community Rating System (CRS) program. Proactively develop a plan to improve the City's rating. Maintain records and documents that keep the community eligible to participate in the FEMA's NFIP and CRS program. Work with FEMA and State Floodplain Manager representatives during Community Assistance Visits (CAV), Community Rating System (CRS) Program reviews, and other floodplain management program activities.
- Attend periodic training to maintain professional certification.
- Other duties as assigned to support the Department of Planning.

## **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge of best practices in floodplain management. Additional knowledge of emergency response or community preparedness is preferred.
- Knowledge of community engagement best practices. Experience working closely with communities in an urban setting is a plus.
- Ability to obtain within the first year and maintain Association of State Floodplain Managers Certified Floodplain Manager (CFM) Certification.
- Demonstrated experience approving permits is preferred.
- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language.
- Ability to work independently and be proactive in identifying opportunities and issues, as well as take direction and work collaboratively with others.
- Ability to work collaboratively with a diversity of people, including personnel from other City as well as state and federal agencies, developers, and the general public.
- Skill in facilitating meetings, workshops, and public presentations, and ability to manage committees and working groups.

## **MINIMUM EDUCATION AND EXPERIENCE**

Requirements - A bachelor's degree in engineering, emergency management, urban and regional planning, public policy, environmental science, natural resource management, construction management, hydrology/hydraulics, geography, geology, geographic Information Systems (GIS), government studies or a related field from an accredited college or university.

Equivalencies – A master's degree may be substituted for experience.

This position requires a Maryland Class C driver's license.

## **HOW TO APPLY**

To apply, visit Baltimore City's Department of Human Resources [Job Opportunities](#) website and apply to the **Floodplain Manager – Department of Planning** position by the closing date.

**Posting Timeline: TBD**

## **CONDITIONS OF EMPLOYMENT**

Finalists must successfully pass drug and alcohol screening, a criminal background investigation, and education verification.

## **BENEFITS**

Baltimore City offers a comprehensive benefits package including medical, dental, vision, and life insurances; 11 paid holidays; retirement plan; and paid leave.

#### **ABOUT THE AGENCY**

The City of Baltimore Department of Planning is the agency entrusted to guide the physical development of Baltimore as a diverse, sustainable, and thriving city of neighborhoods and as the economic and cultural driver for the region. We are committed to an equitable Baltimore that addresses the needs and aspirations of its diverse population and meaningfully engages residents through inclusive and collaborative processes to expand access to power and resources. More can be found here: <https://planning.baltimorecity.gov/>. We value a workforce built on diversity and inclusion and promote equity as an inherent part of our culture. All applicants regardless of age, race, color, religion, sexual orientation, marital status, national origin, physical or mental disability are welcome.