



CITY PLANNER I*
(COMMUNITY PLANNER)
COMMUNITY PLANNING AND REVITALIZATION DIVISION
CIVIL SERVICE; FULL-TIME
\$63,725 - \$102,202



The City of Baltimore Department of Planning (DoP) is entrusted with the mission of building Baltimore as a diverse, sustainable, and thriving city of neighborhoods and as the economic and cultural driver for the region. The DoP, Community Planning and Revitalization (CPR) division is seeking a qualified individual to serve as a Community Planner focused on the Eastern Planning District within the City of Baltimore. The successful candidate will work with residents and stakeholders to lead planning initiatives, help guide development, and keep constituents informed of all land use matters.

ESSENTIAL RESPONSIBILITIES

- Lead or assist with planning efforts in the Eastern Planning District, including the creation and execution of a community engagement process, data analysis, strategy and recommendation development, agency coordination, document preparation, and meeting facilitation.
- Be the lead partner with the Baltimore City Department of Housing and Community Development to develop strategies in the East Impact Investment Areas.
- Work with community stakeholders and city agency partners to develop area plans around new 21st Century Schools in the Eastern Planning District.
- Present to the Planning Commission and provide staff recommendations for related community plans and City Council legislation.
- Manage an inventory of Urban Renewal Plans (URP), review building permits based on the provisions within the applicable URP and make a determination for approval or disapproval.
- Attend community meetings and present applicable information to residents and stakeholders.
- Work with other City agencies to track progress of adopted plan recommendations.
- Review, analyze and make recommendations on the annual capital improvement program.
- Contribute to the Community Planning & Revitalization team by assisting with Citywide planning projects, policies, or special projects, as assigned.
- Provide planning updates and information to elected officials, other agencies, community associations, and general public, including potential investors, and non-profit organizations.
- Review and make recommendations on plans and proposals of agencies, departments, and developers.
- Perform related work as required.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to work with the public and articulate planning issues to many different audiences.
- Demonstrate strong project management skills, with the ability to prioritize, plan, organize, and carry out multiple projects.
- Excellent written and verbal communication skills.
- Ability to envision alternatives to the physical and social environments in which we live.
- Ability to analyze demographic information to discern trends in population, income, employment, and health.
- Knowledge of planning processes and project evaluation.
- Mastery of Microsoft Office software.
- Demonstrate commitment to promoting equity.
- Understanding of the social and environmental impact of planning decisions on communities.
- Self-motivated and results oriented.
- Strong social skills and a demonstrated ability to develop and strengthen relationships with a variety of people.

MINIMUM EDUCATION AND EXPERIENCE

Requirements - A master's degree from an accredited college or university in urban or regional planning, sustainability or environmental studies, historic preservation, architecture, architectural history, nutrition, public administration, public health, or a closely related field such as transportation.

Equivalencies - A bachelor's degree from an accredited college or university in urban or regional planning, sustainability or environment studies, historic preservation, architecture, architectural history, nutrition, public administration, public health or a closely related field such as transportation and one year of experience in performing urban, regional, transportation, environmental, sustainability, food access, emergency or historic designation planning work.

HOW TO APPLY

To apply, visit Baltimore City's Department of Human Resources [Job Opportunities](#) website and apply to the **City Planner I – Department of Planning** position by the closing date.

Posting Timeline: April 23, 2021 – May 21, 2021

CONDITIONS OF EMPLOYMENT

Finalists must successfully pass drug and alcohol screening, a criminal background investigation, and education verification.

BENEFITS

Baltimore City offers a comprehensive benefits package including medical, dental, vision, and life insurances; 11 paid holidays; retirement plan; and paid leave.

IN LIEU CLASS*

This position is being filled “in lieu” of the current vacant City Planner II position. This recruitment will allow individuals to gain the necessary experience needed to qualify for the vacant class.

ABOUT THE AGENCY

The City of Baltimore Department of Planning is the agency entrusted to guide the physical development of Baltimore as a diverse, sustainable, and thriving city of neighborhoods and as the economic and cultural driver for the region. We are committed to an equitable Baltimore that addresses the needs and aspirations of its diverse population and meaningfully engages residents through inclusive and collaborative processes to expand access to power and resources. More can be found here: <https://planning.baltimorecity.gov/>. We value a workforce built on diversity and inclusion and promote equity as an inherent part of our culture. All applicants regardless of age, race, color, religion, sexual orientation, marital status, national origin, physical or mental disability are welcome.